

Application for Moving Allowance

Mail to: Conference Treasurer, P.O. Box 18005, Charlotte, NC 28218

Charge Moved From: _____ District: _____

Charge Moved To: _____ District: _____

Distance in miles one way _____ @ 2.50 per mile \$ _____

Base Allowance: Actives: \$500 _____

 Retirees: \$750 _____

 Total Allowance _____

Pastor's Name (please print) _____

Please mail check to...
Street: _____

City, State, Zip: _____

Account # 6950.302.00.905

Form W-9 (Rev. December 2000) Department of the Treasury Internal Revenue Service	<h2 style="margin:0;">Request for Taxpayer Identification Number and Certification</h2>	Give form to the requester. Do NOT send to the IRS.
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Please print or type	Name (See Specific Instructions on page 2)	
	Business name, if different from above. (See Specific Instructions on page 2.)	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor: <input type="checkbox"/> Corporation: <input type="checkbox"/> Partnership: <input type="checkbox"/> Other ▶ _____	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	

Part I	Taxpayer Identification Number (TIN)	List account number(s) here (optional)		
Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see How To Get a TIN on page 2. Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.		Part II For U.S. payees Exempt From Backup Withholding (See the Instructions on page 2.)		
<table style="margin: auto; border: none;"> <tr> <td style="border: 1px solid black; padding: 5px;">Social security number</td> <td style="padding: 0 20px;">or</td> <td style="border: 1px solid black; padding: 5px;">Employer identification number</td> </tr> </table>			Social security number	or
Social security number	or	Employer identification number		

Part III	Certification
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. person (including a U.S. resident alien)	
Certification Instructions. —You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 2.)	

Sign Here	Signature of U.S. person ▶	Date ▶
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14. That clergy be reimbursed for moving expenses in the following manner, effective upon adjournment of the 1998 conference session:
- a. **IN-CONFERENCE MOVES:** The conference shall pay \$500.00 plus \$2.50 per mile on those moves which are required as pastors are moved from one appointment to a new appointment, on a one way basis.
 - b. **MOVES INTO THE CONFERENCE:** The conference shall pay on the same basis as in item 14a above. The moving allowance will apply to the number of miles on the direct route traveled from the conference boundary to the pastoral appointment.
 - c. **MOVING AT RETIREMENT:** Retiring clergy, surviving spouses of active clergy who died during the year, and clergy who go on disability leave during the year shall receive a moving allowance of \$750.00 plus \$2.50 per mile from the pastoral appointment to the retirement residence or the conference boundary.
 - d. **MOVES OUT OF THE CONFERENCE** (moving to another conference, withdrawing from conference membership, leave of absence, etc.): No allowance will be paid.
 - e. **SABBATICAL LEAVE:** No allowance is granted when the leave begins; however, an allowance will be given when the leave is completed and the clergy person is again available for appointment by the bishop. The amount will be consistent with items 14a and 14b above.
 - f. In many instances, the moving allowance will not cover the total expense of the move. Church/charge receiving a new pastor is strongly urged to pay any out of pocket expenses incurred by the new pastor as a result of the move. The district superintendent will negotiate the request with the church/charge well in advance of moving day.
 - g. The district superintendent is asked to make a very special appeal that each church/charge be especially sensitive to both parsonage families during this stressful time. The appeal should include assistance with meals, packing, unpacking, loading, and unloading where helpful and appropriate for the parsonage family.

Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are an U.S. exempt payee.

If you are a foreign person, use the appropriate Form W-8. See **Pub. 515**, withholding of Tax on Nonresident Aliens and Foreign Corporations.

Note: *If a requester gives you a form other than a W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.*

What Is Backup Withholding? Persons making certain payments to you must withhold and pay to the IRS 31% of such payments under certain conditions. This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

If you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return, payments you receive will not be subject to backup withholding. **Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester, or
2. You do not certify your TIN when required (see the Part III instructions on page 2 for details), or
3. The IRS tells the requester that you furnished an incorrect TIN, or
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only)

Certain payees and payments are exempt from backup withholding. See the Part II instructions and the separate **Instructions for the Requester of Form W-9.**

Penalties

Failure To Furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to Withholding.—If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal Penalty for Falsifying Information. Willfully falsifying certifications or affirmations May subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.