



LAY SPEAKER'S ANNUAL REPORT

WESTERN NORTH CAROLINA CONFERENCE/THE UNITED METHODIST CHURCH REPORT OF THE LAY SPEAKER TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal

This report covers the 12-month period from _____ to _____
(either January-December or from last to current charge conference)

[PLEASE PRINT OR TYPE]

PART 1: DATA ON THE LAY SPEAKER

Name _____ Mr. Mrs. Ms. Name of District: _____
What name do you go by? (i.e. Sue, Bob, Jim) _____ Name of Church _____
Address: _____ Church Address _____
City/State/Zip _____ City/State/Zip _____
Home telephone _____ Work _____ Church Telephone _____

PART 2: STATUS OF THE LAY SPEAKER

I am applying to **BEGIN** as a:

- Certified Lay Speaker Local Church Lay Speaker
- I have have NOT completed the basic training course for lay speakers
- I have have NOT completed an advanced course for lay speakers

I am applying for **RENEWAL** as a:

- Certified Lay Speaker Local Church Lay Speaker
- What year did you complete the LAST advanced course you took? _____ What was the Title of the LAST advanced course you took? _____

PART 3: REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my pastor and my charge conference to begin or renew as a:

- Certified Lay Speaker Local church lay speaker for the ensuing year.

(Date)

(signed) _____
(Lay Speaker)

PART 4: RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this lay speaker to begin or renew as a: Certified Lay Speaker
 Local Church lay speaker for the ensuing year.

(Date)

(signed) _____
(Pastor)

PART 5: CHARGE CONFERENCE RECOMMENDATION

The charge conference of the _____ (church or charge) recommends that the above lay speaker begin or renew as a: Certified Lay Speaker Local Church Lay Speaker for the ensuing year.

(Date)

(signed) _____
.....(District Superintendent)

PART 6: ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING

This application to begin or be renewed as a: Certified Lay Speaker Local Church Lay Speaker within the _____ of the Western North Carolina Conference is Approved Disapproved for the ensuing year.

(Date)

(signed) _____
(Chair, District Committee on Lay Speaking Ministry)

LAY SPEAKER'S ANNUAL REPORT (CONTINUED)

Part 7: MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in these ministry opportunities: (Please use an additional sheet of paper if necessary)

- Served as a MEMBER of committee, board commission, council, task force
 - at my local church (what): _____
 - beyond my local church:
 - in my district (what): _____
 - in my conference (what): _____
 - in my jurisdiction (what): _____
 - at the general church level (what): _____
- Served as CHAIR of a committee, board, task force (what): _____
- Served as a volunteer at a community agency (what): _____
- Served as a volunteer in a caregiving institution (what): _____
- Provided one-on-one caring:
 - at a hospital, nursing home, or to a shut-in
 - in membership/evangelism visitation
 - other _____
- Provided leadership in caring/outreach projects (such as a food pantry, prison ministry, Society of St. Stephen) (what): _____
- Taught classes (what, how many) _____
- Served as a worship leader in services (how many): _____
- Delivered devotional messages (where, how many): _____
- Additional opportunities for leading, caring and communicating ministries participated in by the lay speaker (describe opportunity and your part in it): _____

PART 8: PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring and communicating?

PART 9: FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity for service as a lay speaker this past year? Yes No

If "no" please explain: _____

What additional training or support do you need? _____

Give any recommendations you have for improving the lay speaking ministry in your district or annual conference:

THIS CHARGE CONFERENCE REPORT FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE WESTERN NORTH CAROLINA CONFERENCE. **NOTICE:** After this form is completed and signed by the lay speaker, pastor, and district superintendent, the office of the district superintendent is requested to reproduce FIVE (5) copies and distribute as follows: (1) lay speaker (2) pastor (3) district superintendent (4) district director of lay speaking ministry and (5) conference director of lay speaking ministry. The ORIGINAL form goes to the recording secretary of the charge conference.