CHARGE NAME: _____

CHARGE CONFERENCE REPORTS CHECKLIST

All reports and lists are to be completed and returned to the district office **at the direction of your District Superintendent.** All forms can be accessed and downloaded at **www.wnccadmin.org.**

The following reports are to be submitted one per CHURCH:

- ☐ Charge Conference Commitment *(Power of 3/Conference Vision Goals)*
- ☐ Clergy Benefits Summary
  - o ***Complete Electronically***
  - o *Print and mail to district office*
- ☐ Local Church Leadership Contact List
  - o ***Complete Electronically***
  - o *Print and mail to district office*
- ☐ Report of the Pastor
- ☐ Local Church Vitality Signs *(replaces Report of the Administrative Council)*
- ☐ Report of Finance Committee
- ☐ Report of Trustees
- ☐ Fund Balance Report *(formerly called Report of the Annual Audit)*
- ☐ Parsonage Committee Report
- ☐ 2011 Commitment to 2nd Mile Giving (The Advance)
- ☐ Weekday Childcare Report
- ☐ Christian Higher Education Charge Conference Report
- ☐ Safe Sanctuaries Checklist

The following reports are to be submitted one per PASTOR:

- ☐ Clergy Compensation Report
  - o ***Complete Electronically***
  - o *Print and mail to district office*
- ☐ Clergy Continuing Education Report

Report Form Included ☑	**LAY SPEAKERS** *List of names for approval as local church / certified lay speakers (attach additional sheet if needed)*	**CANDIDATES FOR ORDAINED MINISTRY** *for Charge Conference approval*	**NAMES PRESENTED FOR REMOVAL FROM CHURCH MEMBERSHIP ROLL** *(attach additional sheet if needed)*
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