

**CHARGE:  
CHARGE CONFERENCE REPORTS CHECKLIST**

All reports and lists are to be completed and returned to the district office **at the direction of your District Superintendent.**  
All forms can be accessed and downloaded at [www.wnccadmin.org](http://www.wnccadmin.org).

**The following reports are to be submitted one per CHURCH:**

Church Name    Church Name    Church Name    Church Name

- Charge Conference Commitment (*Power of 3/Conference Vision Goals*)
- Local Church Leadership Contact List
  - o **Complete Electronically**
  - o *Print and mail to district office*
- Report of the Pastor
- Local Church Vitality Signs (*replaces Report of the Administrative Council*)
- Report of Finance Committee
- Report of Trustees
- Fund Balance Report (*formerly called Report of the Annual Audit*)
- Parsonage Committee Report
- 2010 Commitment to 2<sup>nd</sup> Mile Giving (The Advance)
- Weekday Childcare Report
- Christian Higher Education Charge Conference Report
- Safe Sanctuaries Checklist

**The following reports are to be submitted one per CHARGE:**

- Clergy Benefits Summary
  - o **Complete Electronically**
  - o *Print and mail to district office*
- Parsonage Committee Report

**The following reports are to be submitted one per PASTOR:**

- Clergy Compensation Report
  - o **Complete Electronically**
  - o *Print and mail to district office*
- Clergy Continuing Education Report

Report Form Included <input checked="" type="checkbox"/>	<b><u>LAY SPEAKERS</u></b> <i>List of names for approval as local church / certified lay speakers (attach additional sheet if needed)</i>	<b><u>CANDIDATES FOR ORDAINED MINISTRY</u></b> <i>for Charge Conference approval</i>	<b><u>NAMES PRESENTED FOR REMOVAL FROM CHURCH MEMBERSHIP ROLL</u></b> <i>(attach additional sheet if needed)</i>